



AFGHANISTAN CRICKET BOARD

REQUEST FOR QUOTATIONS (RFQ)

FOR

PROCUREMENT OF

Cameras and related equipment to Video analyst

March , 2023

Instructions to Users

This instruction notes have been prepared to assist a Procuring Entity/user in the preparation of the Standard Request for Quotations (SRFQ) for procurement of Goods and non-consultancy services. The Procuring Entity/user should also refer to the procurement manual date 2017 Of ACB.

The use of SRFQ applies when a Procuring Entity/user (the Purchaser) wishes to select a Supplier for the procurement of Goods and non-consultancy services as per procurement manual

The Procuring Entity **SHALL NOT** require any quotation security and Performance Security because of the nature of the procurement method.

The confirmation of the Award should be in the form of a Contract, prepared by the Procuring Entity, attached to which will be the Conditions of Purchase. The contract will be signed by both the Procuring Entity and the Supplier and will be treated as contract. Signing of a separate contract is not required.

Prior to the detailed evaluation of Quotations, the Contract shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) Is substantially responsive to the requirements of the Request for Quotations Documents

Evaluation of Quotations

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents.

To evaluate a Quotation, the Purchaser shall only use all the factors, methodologies and criteria defined hereinafter, no other criteria or methodology shall be permitted:

- (a) evaluation will be done for Items or Lots;
- (b) price adjustment for correction of arithmetic errors;
- (c) price adjustment due to discounts offered;
- (d) Adjustments due to the application of a margin of preference, if applicable.

If a Quotation is not substantially responsive, it shall be rejected by the Purchaser, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

**Request for Quotation for the Supply Of
Cameras and related equipment to Video analyst**

Reference: *ACB/ICC/PRO/GO/2023/HPC/AFG/RFQ-004*

Issue Date: *March 05, 2023*

Closing Date: March 11, 2023

Name of the Supplier: _____

Address of the Supplier: _____

Contact No: _____

Email Add: _____

1. The *Afghanistan Cricket Board* has a budget allocation for the purchase of Goods; and is applying some of that allocation for the purchase of fresh meat for which this Request for Quotation is issued.
2. Payments made against any Contract arising from this Request for Quotation will only be made in USD. The Unit Rate(s) offered by the Supplier, if accepted, shall remain fixed for the duration of the contract.

Your sealed quotation must be submitted to ACB committee members of the undersigned ON *March 11, 2023* at 10:00am Kabul time. Any quotation received later than the scheduled time will be rejected and returned unopened. The sealed envelope containing the quotation must be clearly marked **Cameras and related equipment to Video analyst** and do not open before ***March 11, 2023-10:00am.***

3. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
1. The quotation shall be completed and all pages shall be signed or stamp by an authorized representative of the Supplier.
2. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent contract.
3. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the contract.
4. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. Supplier with valid business license taxable at rate of 2% and supplier without valid business license at rate of 7%.

**Schedule of Items and Priced Quotation including
delivery to ACB main office**

NO	Description	Quantity	Unit	Unit Price in USD	Total Price in USD
1	Sony 4k Handy cam(FDX AX700)	1	Piece		
2	Sony 4k Handy cam(FDX AX100)	1			
3	Best Video Transmission cable for camera	150	Meter		
4	BNC cable connectors	12	Piece		
5	Black Magic HDMI to SDI Convertor	1	Piece		
6	40000 MH Power bank	1	Piece		
7	Tripod for camera stands	2	Piece		
Total Price USD					

Documentation Required with the Submission of the Quotation

The Supplier shall attach the following documents to its quotation:

- A duly completed and signed priced offer as per the Schedule of Items and the Priced Quotation. Note that all prices shall be quoted in USD;
- a valid Trade License;
- a valid Business Bank Account if have or ACB will make payment to vendor through Amana Card in 7 days after delivery.
- Similar experience document (proffered)
- The items must be in good and new condition with original brand
- The items must have guarantee or warranty at least.
- All pages of this RFQ shall be signed an stamped by the vendor.

The winner company may compulsory provide the above requirement.

Correction of Errors

- Quotations determined to be substantially responsive shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows:
- where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.

Standard Request for Quotations for Procurement of Goods and Non-Consultancy Services
Afghanistan Cricket Board

The amount stated in the Quotation shall be adjusted by the Purchaser in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.

Payments:

The following payment terms shall be applied for the contract:

- All payments shall be subjected to Afghanistan income tax law.
- Payment will be made to selected vendor through:
- International Business Bank Account if available
- Business Bank account (National)
- Or ACB will make payment to vendor through Amana Card in 7 days after delivery.

Note: for any inquiry please contact us at

Phone: 0093788575859

Email: procurement.manager@afghancricket.af