

Standard Request for Quotations for Procurement of Goods and Non-Consultancy Services
Afghanistan Cricket Board



AFGHANISTAN CRICKET BOARD

REQUEST FOR QUOTATIONS (RFQ)

FOR

PROCUREMENT OF

***Installation and Renovation of Game Zone Roof
(ACB Main Office)***

16 July, 2024

Instructions to Users

This instruction notes have been prepared to assist a Procuring Entity/user in the preparation of the Standard Request for Quotations (SRFQ) for procurement of Goods and non-consultancy services. The Procuring Entity/user should also refer to the procurement manual date 2022 of RFQ.

The use of SRFQ applies when a Procuring Entity/user (the Purchaser) wishes to select a Supplier for the procurement of Goods and non-consultancy services as per procurement manual.

The Procuring Entity **SHALL NOT** require any quotation security only the selected supplier will provide 10% Performance Security of the total contract amount which will be kept with ACB for 6 months after completion of works. In case of any damage or fault is facing during 6 months in the project the supplier shall make it free of cost if supplier is not willing to solve the issue, then ACB will utilize the performance security to solve the issue and it will be deducted from their performance security. **(Not Applicable)**

The confirmation of the Award should be in the form of a Contract, prepared by the Procuring Entity, attached to which will be the Conditions of Purchase. The contract will be signed by both the Procuring Entity and the Supplier and will be treated as contract. Signing of a separate contract is not required.

Prior to the detailed evaluation of Quotations, the Contract shall determine whether each Quotation:

- (a) meets the eligibility criteria;
- (b) has been properly signed;
- (c) Is substantially responsive to the requirements of the Request for Quotations Documents

Evaluation of Quotations

A substantially responsive Quotation is one which conforms to all the terms, conditions, and specifications of the Request for Quotations Documents.

To evaluate a Quotation, the Purchaser shall only use all the factors, methodologies and criteria defined hereinafter, no other criteria or methodology shall be permitted:

- (a) evaluation will be done for Items or Lots;
- (b) price adjustment for correction of arithmetic errors;
- (c) price adjustment due to discounts offered;
- (d) Adjustments due to the application of a margin of preference, if applicable.

If a Quotation is not substantially responsive, it shall be rejected by the Purchaser, and may not subsequently be made responsive by correction or withdrawal of the nonconforming deviation or reservation.

No negotiation shall be held with the lowest or any other Bidder.

A bidder shall not be required, as a condition for award, to undertake responsibilities not stipulated in the Request for Quotations Documents, to have to change its price or otherwise modify its Quotation.

**Request for Quotation for
Installation and Renovation of Game Zone Roof at ACB main office**

Reference: ACB/ICC/PRO/W/2024/F&T /AFG/RFQ-28

Issue Date: July, 16, 2024

Closing Date: July, 22, 2024

Name of the Supplier: _____

Address of the Supplier: _____

Contact No _____

Email Add: _____

1. The *Afghanistan Cricket Board* has a budget allocation for the purchase of Goods;and is applying some of that allocation for the preparing and installation of **Installation and Renovation of Game Zone Roof** and other related goods for which this Request for Quotation is issued.
2. Payments made against any Contract arising from this Request for Quotation will only be made in AFN. The Unit Rate(s) offered by the Supplier, if accepted, shall remain fixed for the duration of the contract.

Your sealed quotation must be submitted to ACB main office of the undersigned **ON July 22, 2024 at 10:00 AM** Kabul time. Any quotation received later than the scheduled time will be rejected and returned unopened. The sealed envelope containing the quotation must be clearly marked Providing **Installation and Renovation of Game Zone Roof** and do not open before **July 22, 2024 10:00 AM**.

3. All quotations must be valid for a period of thirty (30) days from the closing date of the Request for Quotations.
 1. The quotation shall be completed and all pages shall be signed or stamp by an authorized representative of the Supplier.
 2. In the case of any arithmetical discrepancy between the Unit Rate and the Total Amount quoted, then the Unit Rate shall prevail both for the evaluation of quotations and for the subsequent contract.
 3. Depending on the final requirement, the quantities shown may increase or decrease by fifteen percent (15%) and this shall be reflected in the contract.
 4. There will be no public opening of quotations; the Purchaser is not bound to accept the lowest quotation and reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
 5. Supplier with valid business license taxable at rate of 2% and supplier without valid business license at rate of 7%.

**Schedule of Items and Priced Quotation for
Installation and Renovation of Game Zone Roof**

Project Title	ACB Main Office Game Zone Roof Installation
Location	Kabul Province
Project Budget	AFN 0.00

This BoQ contains statements required in the offer documents and shall be signed by a duly authorized person. Any

ACB Main Office Game Zone Roof Installation					
شماره	تفصیل	واحد	تعداد	قیمت فی واحد به افغانی	قیمت مجموعی به افغانی
1	تهیه جیسیم بورد چینائی (1.2*2.4) از مواد مقاوم باکیفیت	تخته	90.00		
2	تهیه آل جستی از مواد مقاوم باکیفیت	خاده	150.00		
3	تهیه چینل F از نوع درجه اول مقاوم با کیفیت	خاده	250.00		
4	تهیه پیچ با سایز مختلف از نوع مقاوم با کیفیت	قطعی	5.00		
5	تهیه گچ کفاف از مواد درجه اول با کیفیت	بوجی	4.00		
6	تهیه تیب از نوع مواد درجه اول	رول	4.00		
7	اجوره کفاف کاری	مترمربع	260.00		
8	تهیه رنگ ۱۰۰٪ چهار کیلویی از نوع مواد درجه اول باکیفیت	قطعی	6.00		
9	تهیه بورس به سایزهای مختلف، روله، ریکمال ۱۲۰ از نوع مقاوم با کیفیت	مکمل	1.00		
10	اجوره رنگمالی	مترمربع	280.00		
11	تهیه پشم شیشه به ضخامت ۵ سانتی بندل به سایز ۱۰ متره و به عرض یک متر از نوع مواد درجه اول باکیفیت	بندل	28.00		
12	تهیه آهن چادر گولک دار ۰/۵ به طول شش متره با عرض یک متر از نوع مقاوم باکیفیت	تخته	47.00		
13	تهیه پیچ واشلدار، سرش سوپرین از مواد درجه اول	مکمل	1.00		
14	اجوره حلبی ساز	مترمربع	280.00		
-	قیمت مجموعی				

- Goods warranty _____ months after installation and completion of the works.
- Project completion period after signing the contract 15 days
- Transportation and accommodation charges during 6 month is the supplier responsibility.

Documentation Required with the Submission of the Quotation

The Supplier shall attach the following documents to its quotation's

- (a) A duly completed and signed priced offer as per the Schedule of Items and the Priced Quotation. Note that all prices shall be quoted in AFN;
- (b) a valid Trade License
- (c) a valid Business Bank Account.
- (d) Must have Similar experience document (one or two contracts).

The winner company may compulsorily provide the above requirement.

Correction of Errors

Quotations determined to be substantially responsive shall be checked by the Purchaser for any arithmetic errors. Errors shall be corrected by the Purchaser as follows:

- a. where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern; and
- b. where there is a discrepancy between the unit rate and the line-item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern, unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line-item total as quoted shall govern, and the unit rate shall be corrected.

The amount stated in the Quotation shall be adjusted by the Purchaser in accordance with the above procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the Bidder.

Payments:

The following payment terms shall be applied for the contract:

- All payments shall be subjected to Afghanistan income tax law.
- Payment will be made to selected vendor through bank or cheque.
- International Business Bank Account if have.
- Payment through Business Bank account (National) in 12 working days after delivery and completion of the works.

Bid Submission Address:

Procurement Department: Afghanistan Cricket Board

Khan Abdul Ghani Khan Road near Kabul Nandare

Phone: +93788575859